



SEVA BHARATI MAHAVIDYALAYA

(A multi-faculty college affiliated to Vidyasagar University and funded by UGC & Govt. of W.B.)

P.O. Kapgari: Dist. Jhargram (W.B.): Pin. – 721 505: Mob. 9883059482



Notice Inviting e-Tender No.- 01/P//KSMV/24 - 25

Date-16.12.2024

NOTICE INVITING E-QUOTATION FOR SUPPLY OF PROJECTOR

For the work named "Supplying PROJECTOR at KAPGARI SEVA BHARATI MAHAVIDYALAYA"

(Through Pre-qualification)

(Submission of Bid through NIC e- tender portal)

The PRINCIPAL, KAPGARI SEVA BHARATI MAHAVIDYALAYA invites e-tender for obtaining the rate per annexed list from the bonafide suppliers who have sufficient experience to supply the same nature of items Necessary earnest money to be submitted for participation in the Tender through the process may be followed as per memorandum of the Finance Department Audit Branch bearing Memo No-3975-F(Y) dated: 8th July, 2016 (GRIPS):-

| Sl. No. | Description of Items | Unit | Quantity | Earnest Money |
|---------|--|-----------|----------|---------------|
| 1 | Epson V11H744520-N PowerLite 685W WXGA 3LCD Presentation Display - Refurbished, Ultra Short Throw, 3500 lm | Per Piece | 5 | |

1. General Instruction:-

In the event of e-filling intending bidder may download the tender documents from the website <http://wbtenders.gov.in> directly with the help or Digital Signature Certificate. The Earnest Money & Paper Fees will be remitted through NEFT/RTGS through www.wbtenders.gov.in portal by Generating Challan or Net Banking. The details are given in e-tender online payment option. The details of bank account are given in e-tender online payment option. The fund debit statement or UTR No. should be uploaded in bidder documents.

2. Submission of bids:-

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>. All papers must be submitted in English language.

3. ELIGIBILITY FOR QUOTING:-

The Bidder who have sufficient experience OF supply And Work in the Similar nature of items / Work are eligible for quoting. The price is to be quoted in Indian Rupee including transportation charges, GST etc.

A bidder can participate in the tender either by him/her self or by Organization, Multiple bid by a single personal will be cancelled both the bid in Technical Evaluation.

5. SUBMISSION OF THE TENDERS:-

The tender is to be submitted in a two Bid System.

[A] Technical Bid:

(a) Statutory Cover containing the following documents:

1. COVER "A"

BID A:-

PART-1

One folder for earnest money deposit with copy of the pay Receipt should be uploaded. Local SS(s) should upload certificate of registration/EM II for claiming EMD exemption.(Single File multiple pages to be scanned) Essential Requirements of the Tendering Firm for participation shall contain all papers related to the essential requirements of the Tenderer for participation in the tender viz:-

| | | |
|----------|---|-----------------|
| A | The Earnest Money & Paper Fees will be remitted through NEFT/RTGS through www.wbtenders.gov.in portal by Generating Challan Or Net Banking. The details are given in e-tender online payment option. EMD Challan should be uploaded in bidder documents. | Page No. |
| B | CHECK LIST in the prescribed format | |

PART- II

TECHNICAL SPECIFICATIONS OF INSTRUMENTS (PROVIDE IN PDF FORMAT) ENCLOSED.

❖ TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER:

| Sl. No. | Category | Sub Category (Folder) | Sub Category Description |
|---------|------------------|------------------------------|---|
| 1 | CERTIFICATES | CERTIFICATES | Latest Trade Licence, PAN, 3 Years IT Including 2023-24, IT ACKNOWLEDGEMENT, PTAX, VALID & UP TO DATE IT,GST AND ROFESSIONAL TAX CLEARANCE, CURRENT GSTR3B Return MUST BE Uploaded. |
| 2 | CERTIFICATES | PAN CARD | PAN CARD |
| 3 | CERTIFICATES | GST REGISTRATION CERTIFICATE | GST REGISTRATION CERTIFICATE |
| 4 | COMPANY DETAILS | COMPANY DETAILS 1 | PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA,TRADE LICENCE,COMPANY REGISTRATION CERTIFICATE |
| 5 | CREDENTIAL | CREDENTIAL 1 | RESOURCEFUL, BONAFIDE & EXPERIENCED CONTRACTORS HAVING AT LEAST 40 % (Forty PERCENT) CREDENTIAL CERTIFICATE IN COLLEGE RELATED WORK IN A SINGLE WORK ORDER OF SINGLE WORK OF SIMILAR NATURE DURING ANY ONE FINANCIAL YEAR FROM 2019-20 TO TILL DATE |
| 6 | DECLARATION | DECLARATION FILE 1 | Application, EMD Payment Challan, Check List in desired prescribed proformat |
| 7 | DECLARATION | DECLARATION FILE 2 | |
| 8 | FINANCIAL INFO | PAYMENT CERTIFICATE 1 | PAYMENT CERTIFICATE |
| 10 | PL Balance Sheet | | P/L & Balance sheet 2021-2022, 2022-2023 & 2023 - 24 |

ALL THE CERTIFICATES SHOULD BE IN PROPER FOLDER AND SCANNED IN PROPER VISIBLE STATUS AS MENTIONED, e-Tender Notice Cannot be change Or Edited in any manner, It should be downloaded and uploaded without any change with digitally Signed, Change in any manner into the e-Tender Notice File May Cancel The Bid . The Tender Evaluation Committee of the School MAY CANCELL THE BID IN ANY STAGE OF THE BIDDING PROCESS .The Decision of the Tender Evaluation Committee of The School is Final. If More than One L1 Bidder Found Then the Bidder Whose Credential Value is Higher in a Single Work Order Will be awarded the Contract.

2. COVER "B":-

[B] FINANCIAL BID:-

BID B:-

(i) BOQ for INR (in excel sheet)

The folder as "Financial Bid" shall contain base price in Indian Rupee and the portion of the allied works and services which are to be undertaken in India are to be quoted in India currency including GST, packing forwarding freight charges, clearing charges, custom duty for supply as & when required as per direction of the authority.

The tenders are required to submit the hard copies of Bid A as per schedule more clearly described in the time line vide clause 24 along with Earnest Money Deposit (EMD) in separate packets. Submission of hard copy of Bid A to the office of the KAPGARI SEVA BHARATI MAHAVIDYALAYA is for reference only while examining the technical bid on line and will not be treated as substitute for on line **submission of hard copy of Bid B is totally prohibited and only be submitted through on line through NIC portal.**

6. Evaluation of the tenders:-

During the tender evaluation process, the "Bid A" will be opened first. Those Tenders who have qualified the essential & other requirements will be identified and only their "Bid B" i.e. Financial bid will be opened. The "Bid B" of those Tenders failing to meet the technical & other requirements of participating in the tender will not be opened and be rejected. The Tenders offering the item found suitable and as being as per the tender specifications will only be selected.

The Tenderer who have been so identified to have been technically suitable in the context of above will be deemed to have passed the last of essential and other requirement of the quoted items.

The "Bid B" (Financial Bids) of only these tenderers passing the essential and other requirement test will be opened then subject to verification of hard copies of the audited balance sheet and profit & Loss Accounts of the tenderer for the last two years i.e for the year 2021-2022, 2022- 2023 & 2023 - 24

If found suitable in the context of above pre qualification etc, the tenderer quoting the lowest rate will be considered as successful. This should include Basic Price, GST/CST.

7. Cost of Earnest Money And Tender Paper Cost:-

7.1 The amount of Earnest Money to be submitted shall be not less than Rs.4000.00 (Rupees Four thousand Only Returnable), Tender Paper Cost Rs.1500.00 (Rupees One Thousand Five Hundred Only Non Refundable).

7.2 The process may be followed as per memorandum of the Finance Department Audit Branch bearing Memo No-3975-F(Y) dated: 28th July, 2016 (GRIPS).

1. Login by bidder:

a) A bidder desirous of taking part in a tender invited by KAPGARI SEVA BHARATI MAHAVIDYALAYA shall login to the e-procurement portal of the Government of West Bengal <https://wbtenders.gov.in> using his login ID and password.

B) He will select the tender to bid and initiate payment of pre-defined EMD/ Tender Fees for that tender by selecting from either of the following payments modes.

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank payment Gateway.

2. Payment procedure:

a) Payment by Net Banking (any enlisted bank) through ICICI Bank Payment Gateway

i.) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

iii) Bidder will receive a confirmation message regarding success/failure of the transaction.

- iv) If the transaction is successful, the account paid by the bidder will get credited in the respective pooling account of the State Government/PSU/Autonomous Body/Local Body/P.R.Is, etc. maintained with the Focal Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT

- i) On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his bank account.
- iii) Once payment is made, the bidder will come back to the e-procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective pooling Account of the State Government/PSU/Autonomous Body/Local Body/ PRIs etc. Maintained with the focal point branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) Hereafter, the bidder will go to e-procurement portal for submission of the bid.
- vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

3. Refund/ Settlement Process:-

- i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-payment portal of the State Government, the tender inviting committee will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of unsuccessful bidders, to the ICICI Bank by the e-procurement portal through web services.
- ii) On receipt of the information from the e-procurement portal, the bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank account from which they made payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the procurement portal by the tender inviting authority.
- iii) Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of L1 and L2 bidders will be refunded through an automated process, to the respective bidder's bank account from which they made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority. However, L2 bidder should not be rejected till the LOI process is successful.
- iv) If the L1 bidder accept the LOI and the same is processed electronically in the e-procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on Award of contract (AOC) to the L1 bidder is uploaded to the e-procurement portal the tender inviting authority.
- v) As soon as the L1 bidder is awarded the contract (AOC), and the same is processed electronically in the e-procurement portal—
 - a) EMD of the L1 Bidder of the tenders of the State Government Offices will automatically get transferred from the pooling account to the State Government Deposit Head ' 8443-00-103-001-07' through GRIPS along with the bank particulars of the L1 bidder.
 - b) EMD of the L1 bidder for the tenders of the State,/PSU/Autonomous Bodies/ Local Bodies/PRIs etc. Will automatically get transferred from the pooling account to their respective linked bank accounts along with the bank particulars of the L1 bidder.
 - c) In both the above cases, such Transfer will take place within T+1 bank working days where T will mean the date on which the award of contract (AOC) is issued.
 - d) The L1 Bidder's EMD Will be Return By the School Only after Successful completion of the work.
 - e) All refunds will be made mandatorily to the bank account from which the payment of EMD and tender fees (if any) were initiated.

4. RATE:

The basic rate should be furnished inclusive of Customs Duty, Transportation Cost, Insurance, Freight, Testing charges, Incidental Charges, GST, Excise Duty, Entry Tax & Cess etc. which shall be included in basic rate in the template for Bill of Quantities (BOQ).

5. ORDER & SUPPLY:

Orders for the supply of the approved items will be placed with the successful tenderer after the execution of the agreements, and such supply shall have to be made in such installments as may be fixed or

spread over the period to be specified in the supply orders to be made in pursuance of the agreements. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier.

6. WITHDRAWAL/ CANCELLATION & PURCHASE POLICY OF TENDERING AUTHORITY:-

The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled.

The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason thereof. Withdrawal of tender or any revision after submission of tender by the tenderer will not be allowed.

The tendering authority reserves the right to accept or reject any tender, in part or in full, without assigning any reason thereof.

Purchase will, however be made following the existing purchase policy of the Govt of West Bengal and its amendment(s) made from time to time. The purchase policy of the State Government as provided in the West Bengal Financial Rules, the policy of price preference in particular incorporated under Notification No. 10500-F dated 19.11.04 should be observed in considering the tenders.

7. DELIVERY:-

7.1 Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the quality i.e ingredient composition specified by the purchaser.

7.2 The supply of items as & when required shall be completed in accordance with the order.

7.3 In case of distributor, the firm should supply directly. The sub-distributor authority by distributor will not be accepted at all.

7.4 Item should be suitable for aquaculture, and packet should air tight and should not be damaged in any case.

8. SPECIAL TERMS AND CONDITIONS FOR TENDER SUBMISSION:-

- a) The tenderer should have been in this business for a period of at least two years in the country in relation to the type of equipment for which the quotations/tenders are being submitted.
- b) A proof of ownership etc. shall be submitted along with verification of address, telephones and fax numbers.
- c) The tenderer should submit statement of financial standing from their bankers. The name of the bank along with full address is to be furnished.
- d) The supplier should submit a statement of overall turnover for the previous two years. If applicable a copy of the applicant's annual report and accounts for each of the last two years should also be submitted.
- e) If the tenderer gives a false statement on any of the above information the firm/supplier will not be considered and their quotation/tender shall be rejected and the security deposited shall be forfeited.
- f) The manufacturer should submit all the quotations directly or through their authorized agent where applicable provided the manufacturer accepts responsibility for any lapse on the part of the agent and authorization certificate must be enclosed.

9. PENALTY CLAUSES:

PENALTY FOR FORMATION OF CARTEL OR FURNISHING OF FRADULENT/MISLEADING DOCUMENTS: If during the tender process or at any state during the validity of the tender period, it is found that a Tenderer(s) has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those tenderers who have submitted false/misleading/fraudulent documents or made incorrect declarations. The penal measure will be Forfeiture of Earnest Money, Forfeiture of performance Bank Guarantee if enlisted as a supplier.

10. VALIDITY PERIOD OF AGREEMENT:

The contract period will be for a period 180 days from the date of finalization of tender.

11. INSPECTION:

Before submitting the tender, the intending tenderer should thoroughly acquainted themselves with the proposed supply by local inspection of site and make into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.

12. PAYMENT TERMS:

- ❖ Payment will be made through e payment system through ECS/RECS/RTGS 90% after supplying satisfactorily to the respective blocks as and when required as directed by the Authority and 10% after satisfactory use of one month period.
- ❖ Supply of lime and potassium permanganate should be suitable for aculture the materials as per specification as provided in the tender document.
- ❖ Supply of the materials within the supplied period as specified in the work orders.
- ❖ On being selected, the successful vendors will have to submit one application to concerned procuring authorities, stating the name of the payee/ recipient, Bank account no with MICR code, IFSC of the payee/recipient for making e payment.
- ❖ No manual payment is allowed to be made as far as practicable.
- ❖ In case of letter of credit (LC), purchaser' bank issues Guarantee of payment against LC opened in that bank to the suppliers bank for payment as mutually agreed by both the purchaser and the supplier.

13. Dates & Information:

| Sl. No. | Items | Date(s) Time |
|---------|--|----------------------------|
| 1 | Date of uploading of N.I.T. Documents (Online) from this end. | 16/12/2024 |
| 2 | Documents download/sale start date (Online) | 16/12/2024 from 10:30 hour |
| 3 | Documents download/sale end date (Online) | 23/12/2024 till 13:00 hour |
| 4 | Bid Submission starting (Online) | 16/12/2024 from 10:30 hour |
| 5 | Bid Submission closing (Online) | 23/12/2024 till 13.00 hour |
| 6 | Bid opening (Bid A) | 26/12/2024 at 10:30 hour |
| 7 | Date of uploading list for Technically Qualified Bidder (Online) (Bid A) | To be Notified Later |
| 8 | Date & place for opening of Financial proposal (Bid B) (Online) | To be Notified Later |
| 9 | Date of uploading of list of bidders along with the approved rate | To be Notified Later |

TENDER AUTHORITY RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE AND DISTRICT WEBSITE.

The details of NIT may be obtained from the web site under the option 'TENDER' & <https://wbtenders.gov.in/Jhargram.gov.in>

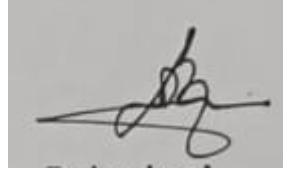
No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further.

During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

The Tender Selection Committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

FORMAT FOR CHECK LIST:-

| Sl. No. | Items | Pl marks | ✓ | Page No |
|---------|--|----------|----|---------|
| 1. | Application submitted in Annexure I | Yes | No | |
| 2. | Annexure II (Authorization letter of signatory from the Company) | Yes | No | |
| 3. | Copy of PAN Card of the authorized signatory: | Yes | No | |
| 4. | Last 2 financial years' returns of Income Tax | Yes | No | |
| 5. | Last quarters of last 1 financial years' returns of GST | Yes | No | |
| 6. | Lead time compliance certificate from the tenderer | Yes | No | |



**PRINCIPAL,
KAPGARI SEVA BHARATI MAHAVIDYALAYA**

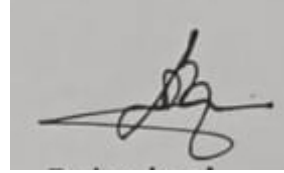
*Principal
Seva Bharati Mahavidyalaya
Kapgari, Jhargram*

Notice Inviting e-Tender No.- 01/P//KSMV/24 - 25

Date-16.12.2024

Copy forwarded for information and wide publication to:

1. The Executive Officer, Jamboni Panchayet Samity..
2. The DIO, NIC, Jhargram is requested to upload the Notice at District Website.
3. The Pradhan Kapgari Gram Panchayet.
4. Office of the District Magistrate, Jhargram
5. Office Copy.



**PRINCIPAL,
KAPGARI SEVA BHARATI MAHAVIDYALAYA**

*Principal
Seva Bharati Mahavidyalaya
Kapgari, Jhargram*

PRE QUALIFICATION APPLICATION

TO
THE Principal,
KAPGARI SEVA BHARATI MAHAVIDYALAYA
REF: **TENDER NO. : 01/P//KSMV./24 - 25**
Name Of The Work: **SUPPLY OF PROJECTOR**

Date-12.12.2024

SIR,

HAVING EXAMINED THE STATUTORY, NON STATUTORY & NIT DOCUMENTS, I / WE HEREBY SUBMIT ALL THE NECESSARY INFORMATION AND RELEVANT DOCUMENTS FOR EVALUATION.

I / WE ARE AGREED WITH All THE CONDITION OF THIS NOTICE AND INTERESTED IN BIDDING FOR THE WORK(S)

GIVEN IN ENCLOSURE TO THIS LETTER.

WE UNDERSTAND THAT-

TENDER INVITING & ACCEPTING AUTHORITY/ PRINCIPAL, KAPGARI SEVA BHARATI MAHAVIDYALAYA

- (A) CAN AMEND THE SCOPE & VALUE OF THE CONTRACT BID UNDER THIS PROJECT.
- (B) TENDER INVITING & ACCEPTING AUTHORITY / PRINCIPAL, KAPGARI SEVABHARATI MAHAVIDYALAYARESERVE THE RIGHT TO REJECT APPLICATION WITHOUT ASSIGNING ANY REASON.

BIDDER's INFORMATION (All fields are required):

| | | |
|--------------------|---|-------|
| NAME OF THE BIDDER | : | _____ |
| MOBILE NO | : | _____ |
| e-MAIL ADDRESS | : | _____ |
| OFFICE ADDRESS | : | _____ |
| | : | _____ |
| GSTIN NO | : | _____ |
| PAN NO | : | _____ |

ENCLOSED (E-FILLING):

1. STATUTORY DOCUMENTS.
2. NON STATUTORY DOCUMENTS.
3. FINANCIAL DOCUMENT.

PLACE: _____
DATE: / /

SIGNATURE OF THE APPLICANT