



SEVA BHARATI MAHAVIDYALAYA

(A multi-faculty college affiliated to Vidyasagar University and funded by UGC & Govt. of W.B.)

Vill. & P.O.-Kapgari: Dist.-Jhargram (W.B.):Pin.-721 505

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INSTRUCTIONS TO THE APLICANTS FOR ADMISSION TO HOSTEL

Step-by-step Process of Application

Step 1: A candidate who has been admitted to any one Course in B.A./ B.Sc./ B.Com. (Honours & General) in Seva Bharati Mahavidyalaya may apply for the Hostel. After the successful completion of the admission process a unique Student's ID will be generated. The candidate willing to apply for Hostel must enter into the Hostel Admission Portal with the unique Student's ID.

Step 2: Fill in all the columns in the Application Form for Hostel. Seva Bharati Mahavidyalaya has three separate Hostels, namely Ashramik Chhatrabas, SC/ST Boys' Hostel & Girls' Hostel. Specify for which Hostel you are applying for. The seats in Ashramik Chhatrabas are unreserved, which means student belonging to any category may apply for the Hostel. Whereas the seats of the SC/ST Hostel are reserved for only those students belonging to either SC or ST category. Applicants are required to enter in the Form information regarding the average annual income of the family and the approximate distance of the house from the college. A candidate is required to produce the original Income Certificate and the Distance Certificate from the concerned authority during the process of physical verification of the documents.

Step 3: A Merit List for admission to the different hostels of the College will be published after the completion of the application process.

Step 4: Enlisted candidates may apply for admission to the Hostel.

Step 5: Pay the exact total amount of the Hostel fee through the "Online Fee Payment" link of the college website by using Debit Card/Credit Card etc. Payment of the less amount of admission fee would lead to the cancellation of the admission.

Step 6: Take a print out of the transaction receipt for future verification.

N.B.: If at any stage, it is found that a candidate has concealed, suppressed or distorted any information/fact, in their application form, his/her admission, if granted, shall stand cancelled.