



# SEVA BHARATI MAHAVIDYALAYA

*(A multi-faculty college affiliated to Vidyasagar University and funded by UGC & Govt. of W.B.)*

Vill. & P.O.- Kapgari: Dist.- Jhargram (W.B.): Pin.- 721505



## PROSPECTUS

**Session: 2020-21**

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## Message from the Vice-Principal

A warm welcome to Seva Bharati Mahavidyalaya!

Seva Bharati Mahavidyalaya, a dream-project of Prof. P.K.Sen, is dedicated to the service of the nation through dissemination of higher education for more than fifty years. I feel honoured to be part of the grand tradition of Seva Bharati Mahavidyalaya and shall strive sincerely to uphold the rich academic and humanistic traditions here. The wonderful atmosphere created by the lush greenery, pollution-free environs, excellent infrastructural facilities, well-qualified and dedicated faculty, and surely, the efficient and liberal administration, have together acted as vital ingredients in the making this Mahavidyalaya par excellence.



Its excellent academic ambience bearing a rich culture and heritage facilitates seamless learning experience and therefore attracts meritorious students not only from all parts of the district, even sometimes outside the district. The Mahavidyalaya provides an environment that allows the students to realize their potential in full and to develop their individuality and skills through an inclusive concept of education. Our goal is to arm the students with an extraordinary sense of humanity and a creative intellect, thereby equipping them with the ability to work independently and intellectually which are essential for achieving leadership in the present scenario of 21<sup>st</sup> century.

I wish you all the best.

Dr. Binod Chowdhary  
Vice-Principal & Secretary  
Seva Bharati Mahavidyalaya  
Kapgari: Jhargram  
West Bengal  
721505

## Message from the Administrator

I heartily welcome all to Seva Bharati Mahavidyalaya.

The establishment of Seva Bharati Mahavidyalaya on 17<sup>th</sup> of July, 1964 marked the fruition of the dream of Dr. Pabitra Kumar Sen, an eminent educationist, who was prompted by the urgent necessity of providing the young minds of the remote poor village and its adjacent areas with quality higher education. The past five decades and more of the college's existence have been a chronicle of triumph as the College has kept progressing undaunted by the countless adversities along its path of progress to reach the status of a reliable and reputed institute and to meet the needs of the students of remote *Jangal Mahal* region for higher education. But even after the passage of 50 years, the journey for Seva Bharati Mahavidyalaya has just begun because many destinations of success need to be negotiated, many peaks of excellence remain to be conquered. The College is sincerely dedicated to fulfill its mantra: "Tapasya" (Meditation), "Seva" (Service) and "Pragati" (Progress).

Our commitment to quality education, eco-friendly environment, high academic vibrancy, qualified and dedicated teaching faculties have made the Mahavidyalaya one of the premier institutes in the district. The Mahavidyalaya is proud of its superb infrastructural facilities, pollution-free environment, student-friendly policies, etc. that create a satisfying academic ambience.

I invite all of you to experience the excellence of the academic hub of Seva Bharati Mahavidyalaya and wish you all the best.

Mr. Subarna Roy  
Administrator  
Governing Body  
Seva Bharati Mahavidyalaya  
Kapgari: Jhargram  
West Bengal  
721505



## History & Heritage

With the advent of national freedom in 1947, great hopes were enkindled in the hearts of Indian People. The unprecedented enthusiasm of the countrymen to rebuild their own country and stand on their own motivated a number of patriotic scholars to join hands with the people, the overwhelmingly large majority of whom live in the villages. A few of them resolved to step out of their ivory towers and dedicated themselves to the task of national reconstructions beginning with work in the countryside. Professor Pabitra Kumar Sen, then a senior Governmental officer, was one among the few who gave up their lucrative position and power of government, and silently marched down to the duty to join hands with the downtrodden masses in the rural backwaters to translate the popular dream of national reconstruction to action.

Prof. Sen realized that our ancient system of education (*Gurukula* and *Gurugriha*) had an ingrained evolutionary phenomenon that ensured a linkage between the intellectual stalwarts and life at the grass roots which imparted to the village the characteristics of a man-and-nature community. This proved the worth of education in the development human potentialities through inculcation of common unity and creative feelings. It provided a cultural system of self-generating village commonwealth operating through co-operation and regulation of competitions with a priority on ecological interdependence over exploitation that resulted in successive pages of prosperity and glory, basically ensuring full employment in production of necessities of life and in social service and flowering of human faculties.

Seva Bharati Mahavidyalaya is located in the village of Kapgari. It is surrounded by a cluster of nearly fifty villages around it in the Jamboni Block in the sub-division of Jhargram in the Paschim Medinipore district of West Bengal. It is 20 km. off in the West from Jhargram town (at 20° 50' North and 87° 00' East longitude) and 11 km. off in the North from nearest Gidhni Railway station on South-Eastern Railway between Tatanagar and Kharagpur, and 10 km. away from Jamboni Police Station. The distance from Calcutta is 186 km. by road.

There was only one impoverished metal road from Jhargram passing by a distance of 2 km. from the village. Education was unknown. The area was highly drought-prone. The land was undulated, the soil lateritic, and rainfall was normally low; less than 1% of the land was irrigated. A single monsoon paddy was the only crop cultivated and yield was very poor. Market, road and other infrastructural facilities were absent. The villages are predominantly inhabited by poor people belonging to Scheduled Tribe, Scheduled Castes and other backward communities of caste Hindus and Muslims. Poverty is so widespread that the people live much below the 'poverty line'. As a result, the area presents a very gloomy picture of increasing joblessness, abysmal poverty and moral degradation. In fact this area falls within the jurisdiction of one of the three most backward areas of West Bengal. The Raja of Chilkigarh, the local Zamindar was good enough to make 40 acres of waste land lying in the boarder of Kapgari and two adjacent villages of Bagda and Panrusuli, available on permanent lease to Prof. Sen to embark upon his cherished work. He purchased another 10 acres from villagers to make the area contiguous and compact. Seva Bharati got into a modest start in November 1947 with the help of some of Prof. Sen's family members and with cooperation of the local people belonging to Kapgari and nearby villages. In the first six years, Seva Bharati saw a grim struggle for its existence. In 1953 Seva Bharati came to be duly registered as a voluntary society devoted to educational work, and its funds and properties were vested on a Board of Trustees. The Society has now 125 acres of land for its various institutions. Approximately 75 acres are under Krishi Bigyan Kendra, agricultural farms and allied projects and about 50 acres are devoted to the college, schools, and other institutional buildings, residential quarters, playground etc.

Professor Sen realized that without the development of village, the development of West Bengal as well as India was a far cry. For this very purpose he established Junior Basic School, Senior Basic School, Higher Secondary (XIth Class) School with Agriculture, Pre-Basic, Village Health Centre and an Agriculture Research Centre. In 1963, 8 students of Agriculture appeared in XIth Class Final Examination, out of which 7 students secured second division. Out of the guardians of seven students, two very poor solemnly requested to Prof. Sen to establish a college to continue their wards' education in their village. This heartfelt request moved Prof. Sen deeply.

After that, initiatives for establishment of a college were taken heartily and a Governing Body for College was formed under the Presidentship of Prof. Sen and Sri Debidas Biswas, a visionary local, was the Secretary of the proposed Governing Body. Every afternoon the members of the body used to collect donation in kind and cash from the surrounding area. Many local people donated physical labour for this great endeavour. Cumulating the donation the required amount needed for creation of Reserve Fund was not achieved. So Prof. Sen sold out his house situated at Jhargram town and Sri Biswas sold all the jewellery and ornaments of his wife. In this way, the required amount for Reserve Fund was reached.

After necessary inspection the Calcutta University approved the proposed Seva Bharati Mahavidyalaya on the 17th July, 1964 and permitted to admit, some Arts subjects at UG level and the college started its voyage with only 65 students in 1964-65. It was the outcome of sincere efforts and active support, both moral and financial, of Prof. Sen and some of the enlightened and farsighted local people. The avowed purpose was to cater to the need of higher education of the students of SC, ST-dominated, underdeveloped and socially underprivileged backward rural area of Jhargram Sub-Division of erstwhile Midnapore district. Empowering the poor and academically backward people of Kapgari and its adjoining areas was the sole aim and objective of founding the Seva Bharati Mahavidyalaya.

The name “Seva Bharati” suggests that the ideal India can only be constituted on the noble principle of “seva” or service. The word “Bharati” is pregnant with significance; one meaning of “Bharati” is speech, another learning, yet another, the presiding deity of India. The college is dedicated to this noble service since its establishment, and it has completed its fifty years of glorious service to the Nation. The motto of the college is "Tapasya, Seva, Pragati" — which means that the development of either the Nation or of the individual is a progressive concept, which can be achieved through sincere contemplation and selfless service. The education can only be achieved through “Tapasya” or contemplation, as Swami Vivekananda says: “To me the very essence of education is concentration of mind....” The knowledge acquired through contemplation is not for one’s personal utility; it should be disseminated among the people around us through service for the realization of the true significance of education. The “Pragati” or progress of India would come through the enlightenment of the society. The eight images of flowers scattered within the flower-wheel of the logo symbolize the progressive and full flowering of human potentials along with the growth of life.

The Mahavidyalaya is situated amidst the quiet natural surroundings, and can boast of a healthy ambience conducive for healthy body and mind. It is located amidst the serene and sylvan surroundings and tribal villages. It consists of grasslands interspersed with patches of dense bamboo and Sal forests, criss-crossed by streams, pollution-free environs, excellent infrastructural facilities, well-equipped and dedicated faculty to create perfect place for study. It has been providing an opportunity for higher education in Arts, Science and Commerce streams to the first generation learners of the extensive tribal belt of Paschim Medinipur district for such a long time. Though the Mahavidyalaya faced different forms of obstacles like financial crunch, lack of permanent posts, uneasy communication etc. still the college is

marching ahead with its sole objective of providing quality education irrespective of caste, creed, religion, financial and physical health status of the students.

## Our Vision

Our vision is to transform our Mahavidyalaya into a centre of excellence in the arena of higher education and contribute to the inclusive development of the country by generating quality human resources. The Mahavidyalaya aims at the holistic development of the young learners and hopes to mould them into young citizens of the nation who are dependable, honest, committed and possess a sound value system. Swami Vivekananda says: *“Education is not the amount of information that is put into your brain and runs riot there, undigested, all your life. We must have life-building, man-making, character-making assimilation of ideas.”* With this vision, Seva Bharati Mahavidyalaya aims at imparting an education that not only propels the students up the career ladder, but also empowers rural people including women and makes them independent and successful citizens.

## Our Mission

- To provide quality education to the students who basically belong to the economically disadvantaged section of the society.
- To constantly endeavour towards the holistic developments of students into responsible citizens and exemplary human beings.
- To remain committed to its foremost aim of sustaining a student-friendly ambience perfectly conducive to learning and true enlightenment.
- To stimulate scientific temper and promote awareness of heritage and culture.
- To generate and sustain proper academic ambience inside the campus through maintenance of peace, communal harmony, spirit of brotherhood, and optimal use and upgradation of infrastructural facilities.
- To organize seminars, special lectures and workshops in emerging areas for the benefit of the students.
- To contribute to the socio-economic growth of the locality by providing the aged of the locality with opportunities of higher education through Distance Education study centre of V.U.
- To inculcate discipline, patriotism, spirit of mutual co-operation and sense of social responsibility among the students through NCC and NSS programme.
- To make students worthy of facing the challenges of the competitive world and job market through encouragement and exploration of their potential ensuring their involvement in cultural events and sports.
- To ensure participation of all the stakeholders in the inclusive growth of the Mahavidyalaya.

## Location of the College

Seva Bharati Mahavidyalaya is located in the village of Kapgari. It is surrounded by a cluster of nearly fifty villages around it in the Jamboni Block in the sub-division of Jhargram in the Paschim Medinipur district of West Bengal. It is 20 km. off in the West from Jhargram town (at 20° 50' North and 87° 00' East longitude) and 11 km. off in the North from nearest Gidhni Railway station on South-Eastern Railway between Tatanagar and Kharagpur, and 10 km. away from Jamboni Police Station. The distance from Calcutta is 186 km. by road. The

Mahavidyalaya can be reached by bus, trekker or by personal car from either Jhargram or from Gidhni.

## List of Principals of Seva Bharati Mahavidyalaya

1. Sri Satyaranjan Sengupta – (July 1964-March 1965)
2. Sri Ranjit Sengupta – (May 1965-December 1965)
3. Sri Satyaranjan Sengupta – (January 1966-April 1966)
4. Sri Bibhuti Bhusan Mahata – (May 1966-July 1966)
5. Dr. Byomkesh Chakrabarty – (August 1966-June 1973)
6. Sri Badal Kumar Nandi – (July 1975-August 1976)
7. Dr. Subodh Chandra Chowdhury – (May 1978-January 1979)
8. Sri Ardhendu Kumar Nandi – (October 1979-March 1981)
9. Dr. Byomkesh Banerjee – (July 1983-March 1984)
10. Dr. Subrata Mandal – (December 1986-June 1995)
11. Sri Chitta Ranjan Mandal – (June 1997-July 2012)

## Details of Programmes offered by the Mahavidyalaya

Sl. No.	Programme	Name of the Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Intake Capacity
01.	B.A. (Hons.) CBCS System	Bengali	3 Years (6 Semesters)	Either 45% in aggregate or 50 at concerned subject	Bengali	77
02.		English		Either 45% in aggregate or 50 at concerned subject	Bengali/ English	77
03.		History		Either 45% in aggregate or 50 at concerned subject	Bengali/ English	85
04.		Philosophy		Either 45% in aggregate or 50 at concerned subject	Bengali/ English	47
05.		Sanskrit		Either 45% in aggregate or 50 at concerned subject	Bengali/ English	70
06.		Santali		Either 45% in aggregate or 50 at concerned subject	Bengali/ Alchiki	55
07.	B.Sc. (Hons.) CBCS System	Anthropology	3 Years (6 Semesters)	Either 45% in aggregate or 50 at concerned subject	Bengali/ English	61
08.		Chemistry		Either 45% in aggregate or 50 at concerned subject	Bengali/ English	40
09.		Geography		Either 45% in aggregate or 50 at concerned subject	Bengali/ English	61
10.		Mathematics		Either 45% in aggregate or 50 at concerned subject	Bengali/ English	47

11.	B.Com. (Hons.) CBCS System	<b>Accounting &amp; Finance</b>	3 Years (6 Semesters)	Either 45% in aggregate or 50 at concerned subject	Bengali/English	<b>77</b>
12.	UNDER GRADUATE LEVEL	<b>B.A.(General) CBCS System</b> (Bengali, English, Sanskrit, Santali, History, Philosophy, Physical Education, Political Science)	3 Years (6 Semesters)	Pass marks in H.S. Exam. Or Equivalent Examination	Bengali/English	
13.		<b>B.Sc. (General) CBCS System</b> (Anthropology, Botany, Chemistry, Economics, Geography Mathematics, Physics, Zoology)	3 Years (6 Semesters)	Pass marks in H.S. Exam. Or Equivalent Examination	Bengali/English	
14.		<b>B.Com.(General) CBCS System</b>	3 Years (6 Semesters)	Pass marks in H.S. Exam. Or Equivalent Examination	Bengali/English	
15.	POST GRADUATE LEVEL	<b>B.P.Ed.</b>	2 Years	Either 45% in aggregate or 50 at concerned subject	Bengali/English	<b>100</b>

### Subject-wise Intake Capacity of the College

Stream	Subjects	GEN	SC	ST	O-A	O-B	GE-PH	SC-PH	ST-PH	OA-PH	OB-PH	TOTAL
B.A. (Hons.)	Bengali	40	16	05	07	05	02	01	00	01	00	<b>77</b>
	English	28	11	03	05	04	02	01	00	00	00	<b>54</b>
	History	44	18	05	08	06	02	01	00	01	00	<b>85</b>
	Philosophy	05	02	01	01	01	00	00	00	00	00	<b>10</b>
	Santali	29	11	03	05	04	02	01	00	00	00	<b>55</b>
	Sanskrit	26	10	03	05	03	01	01	00	00	00	<b>49</b>
B.Sc. (Hons.)	Chemistry	11	04	01	02	01	01	00	00	00	00	<b>20</b>
	Mathematics	20	08	02	04	03	01	00	00	00	00	<b>38</b>
	Geography	32	13	03	06	04	02	01	00	00	00	<b>61</b>
	Anthropology	05	02	01	01	01	00	00	00	00	00	<b>10</b>
B.Com. (Hons.)	Accountancy	11	04	01	02	01	01	01	00	00	00	<b>20</b>
B.P.Ed.		53	21	06	10	07	02	01	00	00	00	<b>100</b>

**SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.A./B.Com. (Honours)**

<b>Semester</b>	<b>Core Course (CC) (14)</b>	<b>Ability Enhancement Compulsory Course (AECC) (2)</b>	<b>Skill Enhancement Course (SEC) (2)</b>	<b>Discipline Specific Elective (DSE) (4)</b>	<b>Generic Elective (GE) (4)</b>
<b>I</b>	<b>C1</b>	<b>(English/MIL Communication)/ Environmental Science</b>			<b>GE-1</b>
	<b>C2</b>				
<b>II</b>	<b>C3</b>	<b>Environmental Science/(English/MIL Communication)</b>			<b>GE-2</b>
	<b>C4</b>				
<b>III</b>	<b>C5</b>		<b>SEC-1</b>		<b>GE-3</b>
	<b>C6</b>				
	<b>C7</b>				
<b>IV</b>	<b>C8</b>		<b>SEC-2</b>		<b>GE-4</b>
	<b>C9</b>				
	<b>C10</b>				
<b>V</b>	<b>C11</b>			<b>DSE-1</b>	
	<b>C12</b>			<b>DSE-2</b>	
<b>VI</b>	<b>C13</b>			<b>DSE-3</b>	
	<b>C14</b>			<b>DSE-4</b>	

**SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.Sc. (Honours)**

<b>Semester</b>	<b>Core Course (CC) (14)</b>	<b>Ability Enhancement Compulsory Course (AECC) (2)</b>	<b>Skill Enhancement Course (SEC) (2)</b>	<b>Discipline Specific Elective (DSE) (4)</b>	<b>Generic Elective (GE) (4)</b>
<b>I</b>	<b>C1</b>	<b>(English/MIL Communication)/ Environmental Science</b>			<b>GE-1</b>
	<b>C2</b>				
<b>II</b>	<b>C3</b>	<b>Environmental Science/(English/MIL Communication)</b>			<b>GE-2</b>
	<b>C4</b>				
<b>III</b>	<b>C5</b>		<b>SEC-1</b>		<b>GE-3</b>
	<b>C6</b>				
	<b>C7</b>				
<b>IV</b>	<b>C8</b>		<b>SEC-2</b>		<b>GE-4</b>
	<b>C9</b>				
	<b>C10</b>				
<b>V</b>	<b>C11</b>			<b>DSE-1</b>	
	<b>C12</b>			<b>DSE-2</b>	
<b>VI</b>	<b>C13</b>			<b>DSE-3</b>	
	<b>C14</b>			<b>DSE-4</b>	



**SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.A./B.Com. (General)**

<b>Semester</b>	<b>Core Course (CC) (12)</b>	<b>Ability Enhancement Compulsory Course (AECC) (2)</b>	<b>Skill Enhancement Course (SEC) (4)</b>	<b>Discipline Specific Elective (DSE) (4)</b>	<b>Generic Elective (GE) (2)</b>
<b>I</b>	<b>English/MIL-1</b>	<b>(English/MIL Communication)/ Environmental Science</b>			
	<b>DSC-1A</b>				
	<b>DSC-2A</b>				
<b>II</b>	<b>MIL/English-1</b>	<b>Environmental Science/(English/MIL Communication)</b>			
	<b>DSC-1B</b>				
	<b>DSC-2B</b>				
<b>III</b>	<b>English/MIL-2</b>		<b>SEC-1</b>		
	<b>DSC-1C</b>				
	<b>DSC-2C</b>				
<b>IV</b>	<b>MIL/English-2</b>		<b>SEC-2</b>		
	<b>DSC-1D</b>				
	<b>DSC-2D</b>				
<b>V</b>			<b>SEC-3</b>	<b>DSE-1A</b>	<b>GE-1</b>
				<b>DSE-2A</b>	
<b>VI</b>			<b>SEC-4</b>	<b>DSE-1B</b>	<b>GE-2</b>
				<b>DSE-2B</b>	

**SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.Sc. (General)**

<b>Semester</b>	<b>Core Course (CC) (12)</b>	<b>Ability Enhancement Compulsory Course (AECC) (2)</b>	<b>Skill Enhancement Course (SEC) (4)</b>	<b>Discipline Specific Elective (DSE) (6)</b>
<b>I</b>	<b>DSC-1A</b>	<b>(English/MIL Communication)/ Environmental Science</b>		
	<b>DSC-2A</b>			
	<b>DSC-3A</b>			
<b>II</b>	<b>DSC-1B</b>	<b>Environmental Science/(English/MIL Communication)</b>		
	<b>DSC-2B</b>			
	<b>DSC-3B</b>			
<b>III</b>	<b>DSC-1C</b>		<b>SEC-1</b>	
	<b>DSC-2C</b>			
	<b>DSC-3C</b>			
<b>IV</b>	<b>DSC-1D</b>		<b>SEC-2</b>	
	<b>DSC-2D</b>			
	<b>DSC-3D</b>			
<b>V</b>			<b>SEC-3</b>	<b>DSE-1A</b>
				<b>DSE-2A</b>
				<b>DSE-3A</b>
<b>VI</b>			<b>SEC-4</b>	<b>DSE-1B</b>
				<b>DSE-2B</b>
				<b>DSE-3B</b>

## Restriction in Combination of Elective Subjects with the Honours Subjects

**Table - A**

B.A. (Honours) [Semester - I]			
Core Course (CC)	Elective Subject		Ability Enhancement Compulsory Course (AECC)
	Two subjects (excluding the subject in which Honours Course is taken) taking one from any two of the following groups		
Bengali/English/Sanskrit/Santali/History/Philosophy	Group A	Bengali/Santali	Bengali/English
	Group B	History	
	Group C	Political Science	
	Group D	Philosophy	
	Group E	Sanskrit	
	Group F	English	

**Table - B**

B.Com. Honours [Semester - I]			
Core Course (CC)	Generic Elective (GE)		Ability Enhancement Compulsory Course (AECC)
	GE-1	GE-2	
C1	GE-1	GE-2	English
C2			

**Table - C**

B.Sc. Hons. [Semester - I]			
Core Course (CC)	Elective Subject		Ability Enhancement Compulsory Course (AECC)
	Two subjects (excluding the subject in which Honours Course is taken) taking one from any two of the following groups		
Anthropology/ Chemistry/ Mathematics/ Geography	Two subjects are to be taken according to subject bunching provided in to the individual B.Sc. (Hons.) syllabus		Bengali/English

**Table - D**

B.A. General [Semester - 1]				
Core Course (CC) DSC-1	Core Course (CC) DSC-2	GE	AECC Core MIL	AECC
B.A. General	<b>Three Subjects, taking one from any three of the following groups</b>		Bengali	English/ Bengali
	Group A: Bengali/Santali			
	Group B: History			
	Group C: Political Science			
	Group D: Philosophy			
	Group E: Sanskrit/ Physical Education			
	Group F: English			

**Table - E**

B.Com. General [Semester - 1]				
Core Course (CC) DSC-1	Core Course (CC) DSC-2	AECC Core L1	AECC Core L2	AECC
DSC-1A	DSC-2A	English	Bengali	English/ Bengali

**Table - F**

B.Sc. General (Semester -1)			
DSC-1	DSC-2	DSC-3	AECC
B.Sc. General	<b>Three Subjects, taking one from any three of the following groups</b>		Bengali/English
	Group A: Physics/Economics		
	Group B: Chemistry/Anthropology		
	Group C: Mathematics		
	Group D: Botany		
	Group E: Zoology		
	Group F: Geography		

### Fees-Structure

Sl. No.	Course	Tuition Fees (Per Month)	Electric Charge (Per Month)	Dev. Charge (Per Month)	Admission Fees (Per Session)
01.	B.A. (Hons.)	75.00	100.00	110.00	75.00
02.	B.Sc. (Hons.)	110.00	100.00	110.00	110.00
03.	B.Com. (Hons.)	85.00	100.00	110.00	85.00
04.	B.A. (General)	50.00	100.00	110.00	50.00
05.	B.Sc. (General)	85.00	100.00	110.00	85.00
06.	B.Com. (General)	60.00	100.00	110.00	60.00

### Compulsory for all Courses (Per Session)

Sl. No.	Item	General	Honours
01.	Registration Fees	140.00	140.00
02.	Examination Fees	100.00	150.00
03.	Students' Aid Fund	20.00	20.00
04.	Library Fees	115.00	115.00
05.	Session Charge	60.00	60.00
06.	Union Fees	100.00	100.00
07.	Printing Charge	60.00	60.00
08.	Cultural Fees & Identity Card Charge	50.00	50.00
09.	Sports Fees	60.00	60.00
10.	Magazine Fees	25.00	25.00
11.	Students' Health Home	06.00	06.00
<b>Total</b>		<b>736.00</b>	<b>786.00</b>

### Laboratory Fees

Sl. No.	Subject	Fees
01.	Anthropology	1100.00
02.	Physics	500.00
03.	Botany	700.00
04.	Zoology	500.00
05.	Chemistry	600.00
06.	Geography	500.00

### Course Fees for the following Subjects

Sl. No.	Subject	Fees
01.	Geography (General)	250.00
02.	Physical Education (General)	1000.00
03.	Sanskrit (General)	300.00
04.	Santali (General)	250.00
05.	Physics (General)	250.00
06.	Zoology (General)	250.00
07.	Mathematics (Hons.)	500.00

08.	History (Hons.)	500.00
09.	English (Hons.)	500.00
10.	Sanskrit (Hons.)	500.00
11.	Santali (Hons.)	500.00
12.	Bengali (Hons.)	800.00
13.	Geography (Hons.) [Semester]	3000.00 (500.00 [per Sem.])
14.	Chemistry (Hons.) [Semester]	3000.00 (500.00[per Sem.])
15.	B.P.Ed.	30,000.00 (2 Years)

Members of the Governing Body		
Sl. No.	Name	Status
01.	Mr. Subarna Roy	Administrator
02.	Dr. Binod Chowdhary	Vice-Principal & Secretary

### Sub-Committees

Sl. No.	Name	Sl. No.	Name	Sl. No.	Name
01.	Finance Committee	10.	Canteen Committee	19.	Admission Committee
02.	Purchase Committee	11.	Anti-Ragging Cell	20.	Disciplinary Committee
03.	Building Committee	12.	Women Cell	21.	Alumni Association
04.	IQAC	13.	NAAC Committee	22.	Hostel Committee
05.	Academic Committee	14.	File Preparation & Service Book Committee	23.	Psychological Counselling Cell
06.	Internal Complaints Committee	15.	Cultural Committee	24.	Environmental Management & Beautification Committee
07.	Sports Committee	16.	Examination Committee		
08.	Career Counselling Committee	17.	Library Committee		
09.	Research Committee	18.	Leave Register Committee		

<b>List of the Non-Teaching Staff</b>		
<b>Sl. No.</b>	<b>Name</b>	<b>Office</b>
01.	Vacant	Head Clerk
02.	Mr. Subhasis Basu	Cashier
03.	Vacant	Accountant
04.	Vacant	Clerk
05.	Vacant	Library Clerk
06.	Sri Jhulan Mandal	Library Peon
07.	Vacant	Zoology Lab Attendant
08.	Mr. Naresh Kumar Mandal	Groundsman (Mali)
09.	Mr. Rajkumar Patra	Physics Lab Attendant
10.	Mr. Sukhen Murmu	Bearer
11.	Smt. Amlaki Ghasi	Sweeper
12.	Smt. Sumi Murmu	Kitchen Attendant
13.	Vacant	Cook
14.	Vacant	Helper
15.	Vacant	Copy Writer
16.	Mr. Gurupada Kalandi	Kitchen Attendant
17.	Mr. Amar Chattaraj	Helper
18.	Mr. Gopal Nayak	Helper

## **The Faculty Profiles of the Departments**

### **Department of Bengali**

<b>Sl. No.</b>	<b>Name</b>	<b>Qualification/s</b>	<b>Designation</b>
1.	Dr. Partha Pratim Nanda	M.A., SLET, M.Phil., Ph.D.	Associate Professor & HOD
2.	Mr. Saroj Kumar Pani	M.A.	SACT-II
3.	Mr. Alok Patra	M.A.	SACT-II
4.	Ms. Sujata Paria	M.A., SET, M.Phil.	SACT-I
5.	Mr. Arup Kumar Pal	M.A., B.Ed., M.Phil.	SACT-II



### Department of English

Sl. No.	Name	Qualification/s	Designation
1.	Dr. Samit Kumar Maiti	M.A., B.Ed., SET, NET, Ph.D.	Assistant Professor & HOD
2.	Mr. Lakshikanta Chatterjee	M.A.	SACT-II
3.	Mr. Subhankar Acharya	M.A., B.Ed.	SACT-II
4.	Mr. Tanmay Sarkar	M.A., B.Ed.	SACT-II

### Department of History

Sl. No.	Name	Qualification/s	Designation
1.	Mr. Prahlad Adak	M.A., B.Ed., B.P.Ed., BLISc.	SACT-II & HOD
2.	Ms. Soma Adak (Patra)	M.A., B.Ed. B.P.Ed., BLISc.	SACT-II
3.	Mr. Nimai Ghara	M.A., B.Ed., M.Phil.	SACT-II
4.	Ms. Rajyasree Mahapatra (Roy)	M.A., B.Ed.	SACT-II

### Department of Philosophy

Sl. No.	Name	Qualification/s	Designation
1.	Dr. Debasri Basu (Das)	MA., SLET, M.Phil., Ph.D.	Associate Professor & HOD
2.	Ms. Asima Maity (Ghosh)	M.A.	SACT-II
3.	Ms. Jyotsna Pratihar	M.A., M.Phil., B.Ed.	SACT-II
4.	Ms. Lovely Saha	M.A.	SACT-II

### Department of Political Science

Sl. No.	Name	Qualification/s	Designation
1.	Mr. Prasanta Sur	M.A.	SACT-II & HOD
2.	Mr. Prabir Samanta	M.A.	SACT-II

### Department of Sanskrit

Sl. No.	Name	Qualification/s	Designation
1.	Ms. Sonali Mukherjee	M.A., NET, M.Phil.	Assistant Professor & HOD
2.	Ms. Dipanwita Das	M.A.	SACT-II
3.	Mr. Pradip Samanta	M.A., B.Ed., M.Ed.	SACT-II
4.	Mr. Amitava Pahari	M.A., B.Ed.	SACT-II

### Department of Santali

Sl. No.	Name	Qualification/s	Designation
1.	Mr. Anil Kumar Hembram	M.A., NET	SACT-I & HOD
2.	Ms. Basanti Murmu	M.A.	SACT-II
3.	Mr. Debabrata Hembram	M.A., NET	SACT-I
4.	Ms. Jharna Murmu	M.A.	SACT-II

### Department of Commerce

Sl. No.	Name	Qualification/s	Designation
1.	Dr. Chitta Ranjan Pal	M.Com., SLET, Ph.D.	Associate Professor & HOD

### Department of Anthropology

Sl. No.	Name	Qualification/s	Designation
1.	Ms. Sutapa Ghosh	M.Sc., NET	Associate Professor
2.	Mr. Nabendu Bera	M.Sc.	SACT-II
3.	Ms. Kakali Chattaraj	M.Sc.	SACT-II
4.	Ms. Rubi Adak	M.Sc.	SACT-II & HOD

### Department of Botany

Sl. No.	Name	Qualification/s	Designation
1.	Dr. Pampi Ghosh	M.Sc., B.Ed., NET (JRF), SLET, Ph.D.	Assistant Professor & HOD
2.	Mr. Sanjay Kumar Sinha	M.Sc., CES (IGNOU)	SACT-II

### Department of Chemistry

Sl. No.	Name	Qualification/s	Designation
1.	Dr. Tapan Kumar Manna	M.Sc., NET (CSIR) (JRF), Ph.D.	Associate Professor & HOD
2.	Mr. Sukumar Dhara	M.Sc., NET	Assistant Professor Stage II

### Department of Economics

Sl. No.	Name	Qualification/s	Designation
1.	Dr. Mousumi Mitra	M.Sc., SET, M.Phil., Ph.D.	Assistant Professor & HOD
2.	Mr. Nantu Pal	M.Sc., CES (IGNOU)	SACT-II

### Department of Geography

Sl. No.	Name	Qualification/s	Designation
1.	Dr. Pranab Sahoo	M.Sc., Ph.D.	Assistant Professor & HOD
2.	Dr. Subhankar Patra	M.A., Ph.D.	SACT-I
3.	Dr. Chandan Karan	M.A., B.Ed., M.S.W., Ph.D.	SACT-I
4.	Mr. Ashis Ghosh	M.A., B.Ed.	SACT-II
5.	Dr. Kishor Dandapat	M.A., B.Ed., M.Phil., PGCGI, NET, Ph.D.	SACT-I
6.	Ms. Arpita Patra	M.Sc., B.Ed.	SACT-II

### Department of Mathematics

Sl. No.	Name	Qualification/s	Designation
1.	Mr. Bishnupada Shaw	M.Sc., B.Ed.	SACT-II & HOD
2.	Mr. Prasanta Bera	M.Sc., B.Ed.	SACT-II

### Department of Physics

Sl. No.	Name	Qualification/s	Designation
1.	Mr. Chandramauli Banerjee	M.Sc.	SACT-II & HOD
2.	Mr. Subrata Mahata	M.Sc.	SACT-II

### Department of Zoology

Sl. No.	Name	Qualification/s	Designation
1.	Mr. Sudipta Pratihari	M.Sc.	SACT-II & HOD

## Department of Physical Education

Sl. No.	Name	Qualification/s	Designation
1.	Dr. Binod Chowdhary	M.P.E., NET, M.Phil., Ph.D.	Assistant Professor & HOD
2.	Dr. Alope Sen Borman	M.A.(Eco), M.P.Ed., NET, Ph.D., B.Ed.	Assistant Professor
3.	Mr. Debkumar Mahata	M.P.Ed., M.Phil.	SACT-II
4.	Mr. Suprakash Das	M.P.Ed.	SACT-II
5.	Mr. Ajoy Bag	M.P.Ed., M.Phil.	SACT-II
6.	Mr. Saheb Lohar	M.P.Ed.	SACT-II
7.	Mr. Sujan Barman	M.P.Ed., NET	SACT-I
8.	Mr. Aninda Bhowmik	M.P.Ed.	SACT-II
9.	Mr. Arijit Bera	M.P.Ed.	SACT-II
10.	Mr. Dibeyendu Samanta	M.P.Ed.	SACT-II
11.	Mr. Anirudha Mallick	M.P.Ed.	SACT-II

## Librarian

Sl. No.	Name	Qualification/s	Designation
1.	Dr. Debkumar Mal	M.L.I.Sc. (Gold Medalist), M.Phil., Ph.D., PGCFL	Librarian

## Infrastructural Facilities for Students

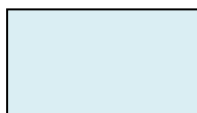
The following infrastructural facilities are available to the students- (i) Spacious and well-ventilated Class Rooms, (ii) well-equipped Laboratories, (iii) Library with Journals, Reference Books, Text Books& Spacious Reading Room, (iv) Common room for Girls, (v) Multigym, (vi) Playground, (vii) Basketball Ground, (viii) Auditorium, (ix) Rose Garden & Medicinal Plant Garden, (x) Computers etc.

## College Uniform

The College has its uniform for the students. The College uniform engenders in students a pride in their own appearance, instills recognition of themselves as an integral part of the College community which are helpful in developing their personality. Issues of equality, health and safety are the factors that contribute to the establishment of the uniform.

	Men		Women
Shirt	Light Sky Colour	Salwar / Kurta / Churidar	Light Sky Colour
	Full Sleeve / Half Sleeve	Orna	Black Colour
Trouser / Pant	Black Colour	Suit	Black Colour
Shoe (optional)	Black	Saree	Light Sky Colour
Socks (optional)	Black	Blouse	Black Colour
Tie (optional)	Black Colour	Footwear (optional)	Black

Light Sky Colour



## General Rules and Regulations

1. A Student will be sent up for the final examination of the Vidyasagar University on the basis of the following conditions:
  - (a) Good conduct through the session;
  - (b) Satisfactory performance at the College Examinations;
  - (c) 75% attendance at the Theoretical and Practical classes in each subject.
2. No refund or adjustment of fees paid shall be made under any circumstances.
3. The College shall not be held responsible in any way for any consequence whatsoever that may arise out of examination procedure or time of results which are solely the jurisdiction of Vidyasagar University.

## Non-Collegiate Fees

The students failing to secure 75% attendance in the College have to pay the Non-Collegiate Fees as decided by the Governing Body of the College.

## Admission Procedure & Policies

The College ensures publicity and transparency in the admission process. A public notice is displayed on the official website of the Mahavidyalaya as well as on the notice board soon after the publication of the result of the H. S. Examinations of West Bengal Council of Higher Education, displaying the admission rules, eligibility criteria, intake capacity, reservation policy according to government rules, dates of submission of application forms and other relevant information about the admission process. Quite often admission related

information is made available from local newspapers and TV channels also. The College has introduced Online Admission from the academic session 2015-16 as per the rules and regulations of the Vidyasagar University. The admission is done through counselling. Admission is done strictly on the basis of merit. There is no management quota. The Admission Committee of the Mahavidyalaya, which consists of the Teacher-in-Charge, IQAC Coordinator, Teachers' Council Secretary, the Heads of the departments, few non-teaching staff and G.S. of the students' union, plays an important role in framing out the admission criteria based on the guidelines of Vidyasagar University and recommendations of the departments of the Mahavidyalaya. The student intake capacity for each course and the norms for preparing the merit lists are displayed on the Mahavidyalaya website and notice board. The Mahavidyalaya ensures hundred percent transparency in admission process since the Mahavidyalaya strictly adheres to the rules and regulations formulated by the Government and the University for Aided Affiliated Colleges. The Mahavidyalaya also follows the guidelines regarding reservations to the backward classes unfailingly. For Hons. Students, we prepare merit list for each subject on the basis of the sum of "Best Five Subjects" marks and the marks obtained in the concerned subject by a candidate. As per the Order of the West Bengal Govt., admission from the academic session 2019-20 to the subjects is made through the online by depositing the required amount of money through online.

### Documents Required for Admission

- For obtaining Admission Form:  
Original Marksheet of the H.S./equivalent examination (returnable)
- To be attached with the filled-up Form:
  - (i) One attested photocopy of the marksheet of H.S./equivalent examination,
  - (ii) One attested photocopy of Admit Card of Madhyamik testifying date of birth,
  - (iii) One copy of recent stamp-size/passport-size photograph,
  - (iv) Attested copy of Caste Certificate,
  - (v) Attested copy of Handicapped Certificate (wherever applicable).
- Documents required during Admission:
  - (i) Original Marksheet of H.S./equivalent examination (returnable),
  - (ii) Original document testifying date of birth (returnable),
  - (iii) Original Migration Certificate for migrating students only(Non-returnable),
  - (iv) One stamp-size photograph for ID Card,
  - (v) Caste Certificate of the student for verification (returnable).

### Students' Union and Programmes

Composition of the Students Union		
Sl. No.	Name	Status
01.	Vacant	President
02.	Vacant	Vice President
03.	Vacant	General Secretary
04.	Vacant	Assistant General Secretary



Programmes		
01.	Freshers' Welcome	August (Tentative)
02.	Students' Union Election	September(Tentative)
03.	Annual Function	Last Week of December(Tentative)
04.	Annual Sports	3 <sup>rd</sup> Week of December
05.	Saraswati Puja	As per Calendar
06.	Independence Day	15 <sup>th</sup> August
07.	Netaji Birth Day	23 <sup>rd</sup> January
08.	Republic Day	26 <sup>th</sup> January

### Alumni Association

To bring all the veteran and present students on one platform Alumni Association is being formed. This Association will be able to bring the two poles together for the betterment of the college. The students studying in the College be able to interact with the old students and develop a friendly rapport with them that will help them for the development of their personality. The departments of English & Geography organized Alumni Meet in the 2017. For further details the students may contact with Dr. Pranab Sahoo, Assistant Professor in Geography. We also organize Guardian's Meet at least once in each academic year.



### Anti-Ragging Cell

The College authority is serious about the issue of ragging or harassment. As per the directives of the honourable Supreme Court the College authority takes every precaution to keep the campus absolutely free from ragging. The College has an Anti-Ragging Cell to ensure that no incident of ragging can take place. And it is really a matter of pride and satisfaction that not an incident of ragging has yet been recorded. For immediate assistance, please contact with the Teacher-in-Charge, Dr. Binod Chowdhary; contact no. 9903099501.

## National Service Scheme (NSS)

The College has four Units of National Service Scheme (NSS) having a total strength of 400 students from various departments. The aim of NSS is to provide an opportunity and working experience for social service. It is a platform to develop the personality of the students through social service. The enrolment of the students starts in the month of July. The NSS volunteers of the Mahavidyalaya participate in extension activities to serve the nation and community of the adjoining areas. Our institution also observes Netaji Birth Day, Republic Day, Rabindra Jayanti etc. every year. NSS units organize Blood Donation Camp, Thalassemia Awareness and Detection Camp and seminars on World Environment Day, AIDS day etc. Students are encouraged to participate in games and sports events and to develop their creativity. All these activities help them improve their personality and develop a social bonding with the institution. For details, please contact with the Co-ordinator of NSS, Dr. Samit Kumar Maiti, Assistant Professor in English.

Sl. No.	Name	Status	Unit No.	Adopted Village
1.	Dr. Mousumi Mitra	Programme Officer	Unit-I	Baghda
2.	Dr. Binod Chowdhary	Programme Officer	Unit-II	Gagnasuli
3.	Dr. Alope Sen Borman	Programme Officer	Unit-III	Kapgari
4.	Mr. Sukumar Dhara	Programme Officer	Unit-IV	Beliaguri



## National Cadet Corps (NCC)

The College offers NCC for both girls and boys. NCC cadets have participated in various prestigious events of State and National level like Republic Day Camp Parade at Delhi, National Integration Camp at Nagrota (Jammu and Kashmir), Army Attachment Camp at Barrackpore, All India Trekking Camp, Trekking Camps held in Kolhapur and Gaya, Combined Annual Training Camps held at Hizli, Manikpara, Basantapur etc.

Sl. No.	Name	Office
1.	<b>Dr. Binod Chowdhary, Assistant Professor &amp; HOD, Department of Physical Education</b>	<b>ANO (Associate NCC Officer)</b>

### Library

The College has a good, well-furnished Library having about 25,000 books and Journals. Modernisation of the library is one of the top priorities of the College. The Library contains rare and prestigious reference books. The Library subscribes to some quality journals in different subjects. Some of the departments have their departmental libraries. The Library has a spacious and well-furnished Reading Room.

### Canteen

Canteen facility has been provided to the students in the campus, near the Basketball ground. It provides snacks, tea, coffee, cold drinks etc. during the college hours. Canteen Committee monitors the quality of eatables, cleanliness and prices rates etc.

### Seminars/Workshops

The College organizes Seminars/ Workshops on different issues of contemporary concern. The College has organised National Seminar in the department of English & Anthropology and State Level Seminar in the department of Economics and Bengali. The College has organised XIXth ABPC Conference. A two-day Workshop on “Teacher’s Skill Development of H.S. (Council) Geography New Syllabus” was held in the department of Geography in 2015. The department of Geography organized a One-Day National Seminar on “Temporal Climate Change: Consequences and Management” on 22<sup>nd</sup> February, 2017.





## Research Projects Conducted through the College

Sl. No.	Title of the Project	Department	Year	Principal Investigator	Status
01.	“Study of Thermoelastic Interaction in Solid Continua using Generalised Thermoelasticity Theory.”	Mathematics	2002-04	Dr. N.C.Chattopadhyay, Reader in Mathematics	Completed
02.	“Projection of Indian Sensibility in Contemporary Indian Poetry in English.”	English	2004-06	Dr. Jaydeep Sarangi, Sr. Lecturer in English	Completed
03.	“Watershed Development Programme in West Bengal: An Economic Study.”	Economics	2006-08	Dr. Manas Kumar Adhikary, Reader in Economics	Completed
04.	“Unethic Unrest and Political Militancy: An Ethnographical Enquiry.”	Anthropology	2008-10	Dr. Dipak Kumar Midya, Sr. Lecturer in Anthropology	Completed
05.	“Studies on Ethnotaxonomically important Plants in and around Jhargram Block, Paschim Medinipore.”	Botany	2009-11	Ms. Pampi Ghosh, Assistant Professor in Botany	Completed
06.	“Ethnobotany in Jamboni Block in Paschim Medinipore District of West Bengal.”	Botany	2013-15	Ms. Pampi Ghosh, Assistant Professor in Botany	Completed
07.	“Effect of Exercise on Liver Function.”	Physical Education	2016-17	Dr. Alope Sen Borman, Assistant Professor in Physical Education	On-going

## Journal & Magazine

The College every year brings out the Magazine called *Nabadiganta* in order to harness the creative writing skills of the students. The departments of English & Geography publish their Wall Magazines called *Utopia* and *Gatipath* respectively. The department of English has its departmental Magazine called *Pearl*.

## Syllabus

As Seva Bharati Mahavidyalaya is affiliated to Vidyasagar University, it is not empowered to implement its own syllabus but to follow the syllabus prescribed by the parent University. Hence the students are advised to visit the University website: [www.vidyasagar.ac.in](http://www.vidyasagar.ac.in) for Subject-wise syllabus.

## Free Studentship

The College offers free studentship to the poor and meritorious students with the permission of the Governing Body on application of the students upto 10% of the students strength in each class.

## Awards

The College offers some awards to the students for their outstanding academic performance, cultural activities and excellence in the field of sports. The following are the Awards offered to the students of the Mahavidyalaya:

- **Best Student Award (Jibanbandhu Das Memorial Award, since 2016):** (Eligibility Criteria: Academic Performance/ Excellency in Sports or Cultural Activities/ Personality).
- **Department of Geography (Aswini Sahoo Memorial Award, since 2016):** For the topper in the final University Examination.
- **Department of Physical Education (Award for the Best Student, Sponsored by Dr. Binod Chowdhary, since 2016):** For the topper in the final University Examination.
- **Department of Botany (Prof. Tarun Kumar Mal Memorial Award, since 2016):** For the topper in the final University Examination.
- **Department of Sanskrit (Biswanath Mukherjee Memorial Award, since 2016):** For the topper in the final University Examination.
- **Department of Economics (Purnima Mitra Memorial Award, since 2016):** For the topper in the final University Examination.
- **Department of Chemistry (Late Jagannath Manna and Late Charubala Manna Memorial Award, since 2016):** For the topper in the final University Examination.
- **Department of English (Smt. Annapurna Maiti Memorial Award, since 2016):** For the toppers in Part-I, Part-II & Part-III of University Examination.

## Career Counselling Cell

Career Counselling Cell provides the students with career options in higher studies and employment opportunities in different sectors. For details contact Dr. Debkumar Mal, Librarian. Mobile No.: 9836648943.

## Hostels

There are three Boys' Hostel (Ashramik Chhatrabas, Sc/ST Hostel & B.P.Ed. Hostel) and one Girls Hostel with total intake capacity of 340. Following are the facilities available in the Hostels:

- Spacious well ventilated room
- Spacious dining room
- Purified drinking water
- Cleaned lavatory
- Fan and light
- Playground for outdoor games
- Indoor games
- Carom/badminton/football/cricket/ volley
- TV
- Magazine/ Newspaper

<b>Ashramik Chhatrabas (Boys' Hostel)</b>	
Intake Capacity	80
Superintendent	Mr. Sukumar Dhara, Assistant Professor, Department of Chemistry

<b>B.P.Ed Hostel</b>	
Intake Capacity	120
Superintendent	Mr. Debkumar Mahata, SACT-II, Department of Physical Education

<b>SC/ST Hostel (Boys' Hostel)</b>	
Intake Capacity	60
Superintendent	Dr. Alope Sen Borman, Assistant Professor, Department of Physical Education

<b>Girls' Hostel</b>	
Intake Capacity	60
Superintendent	Dr. Mousumi Mitra, Assistant Professor & HOD, Department Economics

<b>Hostel Fees</b>		
Sl. No.	Item	Fees
01.	Seat Rent	1000.00
02.	Electric Charge	600.00
03.	Establishment	500.00
04.	Contingency	250.00
05.	Wooden Cot (Once in 3 Years)	1000.00
06.	Admission Fee	100.00
07.	Caution Deposit	900.00
08.	Messing Advance	600.00
Total		4950.00

### **Hostel Rules**

1. The students should keep their rooms tidy and clean and take care of the college furniture. Any damage done to the college furniture will be compensated by realizing the cost involved from the students concerned.
2. Daily attendance will be taken in the Hostel and students should not be absent from their rooms after 9.00 p.m. Late coming or overnight stay outside without prior permission of the Hostel Superintendent will result in disciplinary action against the defaulter.
3. Students are not allowed to keep liquor, drugs, inflammable materials, heater, electric device, fire-arms, weapons or forbidden articles in their rooms. They will be held responsible if these articles are found in their rooms.
4. The students must wear appropriate dress when they leave the Hostels and give good accounts themselves in or out of the Hostel by cautious utterance and polished manners.
5. No outsiders or guests will be permitted in the Hostel without permission of the Hostel Superintendent.
6. Discipline, decency, etiquette and order must be maintained in the Hostel in true sense of these terms.
7. Students intending to leave Hostel for short period must obtain prior permission of the Hostel Superintendent. They must sign the Hostel Leaving Register kept in their Mess before leaving the campus. They must report the Hostel Superintendent and also sign the same after returning within the stipulated time.
8. All lights of the rooms must be switched off by 10.30 p.m.



9. Mess of Men and Women students shall be managed by separate Mess Committees selected by the students body and will be directly controlled by the Hostel Superintendent.

10. Ragging is strictly prohibited in the Hostel. Any instance of ragging should be immediately intimated to the Convenor of the Anti-ragging Committee for necessary action.

### **Rules for Caution Money Deposit Refund**

Caution Money is refunded after a student leaves the College and he/she must produce the counterpart of Caution Money deposit slip during the claim of the refund. If a student fails to take back the balance of his/her Caution deposit within 2 years of his/her leaving the College, or of completing the particular course, whichever is earlier, the money shall be forfeited and transferred to the General fund of the College.

